

Paycheck**PLUS**

Bonus Application Options

August 7, 2017

It is not too late to apply for your Paycheck Plus bonus. We are still accepting late applications on a case by case basis.

Paycheck Plus is no longer offering free tax preparation.

If you have already had your taxes done, the bonus will not happen automatically.

You will need to apply in person or by mail to request the bonus.

Choose the best option for you:

OPTION 1: **File taxes on your own** & then **Drop off your bonus application** at 71 Saint Nicholas Avenue.

OPTION 2: **File taxes on your own** & then **Apply for your bonus by Mail.**

See the next pages for directions!

Questions? We are here to help. Call 646-930-0330 or 212-340-4480
or email [Paycheck**PLUS**@mdrc.org](mailto:PaycheckPLUS@mdrc.org)

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o envíe un correo electrónico a [Paycheck**PLUS**@mdrc.org](mailto:PaycheckPLUS@mdrc.org)

OPTION 1: File taxes on your own & then **Drop off your bonus application here:**

Site Address	Hours through August 31	Transportation
Food Bank For NYC Financial Empowerment Center 71 Saint Nicholas Avenue New York, NY 10026 (between 113 th & 114 th Streets)	Monday through Friday 9am – 3pm	<u>Subway</u> : 2/3 or B/C trains to 116 th Street

Once you have filed your tax return with the IRS, you can apply for the PaycheckPLUS bonus by bringing in the following documents:

1. A copy of the 2016 Tax Year tax return that you sent to the IRS in 2017
2. Proof that the IRS accepted your return
 - o Visit <http://paycheckplus.mdrc.org> to see a list of options
3. A signed Payment Method form that shows your choice of Direct Deposit or Paycheck**PLUS** Debit Card
 - o Visit <http://paycheckplus.mdrc.org> to print a blank form

OPTION 2: File taxes on your own & then **Apply for your bonus by Mail**

Once you have filed your tax return with the IRS, you can apply for the PaycheckPLUS bonus by mailing us the following documents:

1. A copy of the 2016 Tax Year tax return that you sent to the IRS in 2017
2. Proof that the IRS accepted your return
 - o Visit <http://paycheckplus.mdrc.org> to see a list of options
3. A signed Payment Method form that shows your choice of Direct Deposit or Paycheck**PLUS** Debit Card
 - o Visit <http://paycheckplus.mdrc.org> to print a blank form

Mail those 3 documents to:

Paycheck**PLUS**
55 W 116th St, Box 191
New York NY 10026

(Do not visit this address in person. No one will be there to help you.)

If you do not have all of your information, you may need to mail additional documents or visit our 71 Saint Nicholas Avenue Paycheck**PLUS** site to finish your bonus application.

DOCUMENTS YOU WILL NEED

Wait until the IRS receives and accepts your tax forms. Then bring or mail:

- A photo ID (for example, driver's license or State ID)
 - A complete copy of your Tax Year 2016 tax return (including all forms and schedules) that you sent to the IRS in 2017
 - Print the "Refund Status Results" page from www.irs.gov/Refunds
 - The results page must show "Refund Approved" and match the refund amount on your 1040
 - Or, if you are not receiving a refund or you can't use the IRS web site, bring a 2017 letter or statement from the IRS
 - The letter must show the amount you owed on your 2016 1040, or the amount of refund on your 2016 1040.
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Espere hasta que el IRS recibe su declaración de impuestos. Luego traiga:

- Una identificación con su fotografía (licencia de conducir, carnet del estado, pasaporte)
- Su Declaración de Impuestos completa (con todos sus adjuntos) que le entrego al IRS este año
- Visite la página web www.irs.gov/Refunds e imprima "Refund Results Page" (Página de Resultados de su Reembolso)
 - Los resultados de esta página deben mostrar el mensaje "Refund Approved" y mostrar la misma cantidad que está en su declaración de impuestos (formulario 1040)
- Alternativamente, traiga una carta o declaración del IRS. La carta debe de mostrar la cantidad que usted debe en su declaración de impuestos (1040) del año 2016